

A U S T I N C I T Y C O U N C I L

AGENDA

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Thursday, August 10, 2006

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**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
ITEM No. 44

Subject: Authorize award and execution of a 12-month requirements service contract with LONGHORN CAR-TRUCK RENTALS, INC., Austin, TX for the rental of full-size pick-up trucks in an estimated amount not to exceed \$117,720.

Amount and Source of Funding: Funding in the amount of \$19,620 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining ten months of the original contract period is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material
(click to open)
[LONGHORN CAR-TRUCK RENTALS_BID_TAB](#)

For More Information: Sydney Ceder, Buyer II/974-2035

Purchasing Language: Lowest bid meeting specification of five bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract totaling \$117,720 is for a 12-month rental of nine ¾-ton, full size pick-up trucks for Fleet Services that will be assigned to Austin Water Utility personnel. Six of the nine trucks for the Austin Water Utility will be assigned to the Collection System Services Division staff responsible for wastewater emergency response. Two trucks will be assigned to the Meter Service Investigation workgroup to replace vehicles that were pulled from duty due to their inoperable condition. The remaining truck will be assigned to the Facility Engineering workgroup in support of the control systems that are used to operate the Utility's treatment plants, lift stations, and waste pumping and storage facilities.

In addition, an administrative award will be made to Capps Rent a Car, Inc., for the rental of five ½-ton full-size pickups in an amount not to exceed \$42,360 for a 12-month period. Four of these trucks are needed by Watershed Protection Development Review Department, Residential Inspection, for new inspection construction and one will be used by the Parks and Recreation Department, Planning and Design Division for site visits.

Permanent vehicles have been ordered and are scheduled to be delivered within the next 12 months.

MBE/WBE Solicited: 2/0 MBE/WBE Bid: 0/0

PRICE ANALYSIS

a. Adequate competition. b. Twelve notices were sent, including two MBEs. There are no known WBEs for this commodity code. Seven solicitations were issued. Four bids were received, with no response from the MBEs. c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION a. Lowest bid meeting specifications. b. The Purchasing Office concurs with Fleet Services' recommended award. c. Advertised in the Austin American-Statesman and on the Internet.

AGENDA DATE: 8/10/06

VENDOR NAME: Longhorn Care-Truck Rentals, Inc.

BID TABULATION

IFB# SC006300046

Rental of ¾ ton, Full-Size Pick-Up Trucks
(9 trucks)

<u>Vendor</u>	<u>Monthly</u>	<u>Total Annual</u>
Capps Rent A Car, Inc. Dallas, TX	\$716	*\$77,328
Longhorn Car-Truck Rentals, Inc. Austin, TX	\$1,090	\$117,720
Hertz Equipment Austin, Texas	\$1,095	\$118,260
Enterprise Rent-A-Car Austin, TX	\$1,334	\$144,072

* Non-responsive for ¾-ton pickup trucks. Bidder did not include strobe lights and headache racks for the ¾-ton pickup trucks as required by the solicitation.

Note: An administrative award will be made to Capps Rent A Car, Inc. for five, ½ ton trucks in the amount of \$42,360. The rental rate is \$706 per month.

Bid tabulation is on file in the Purchasing Office.